

## **2019–2020 HUB WORK PLAN & MEMBERSHIP**

(Affirmed by HUB on September 30, 2019)

### **2019–2020 TOPIC**

- Steering Committee for 2021-2026 Strategic Planning
- A planned continuation of the 2018-2019 Work Plan & Membership

### **CHARGES**

- Planning Design
  - Planning Framework & Process Review
  - Campus & Community Engagement Process Design
  - Strategic Plan Format Review
- Communication & Ambassadorship
  - Liaison to Key Constituency & Governance Groups
  - Campus Participation Advocacy
  - Campus Communication Ambassadorship
- Plan Review
  - Campus & Community Input Review
  - Strategic Plan Review & Editing (Plan drafting will be performed by the Senior Team)
- Plan Endorsement
  - Recommendation of Strategic Plan to Board of Trustees

### **HUB MEMBERSHIP (CONFIRMED)**

Co-Chairs

1. **Samuel Hoi**, *President*
2. **David Bogen**, *Provost & VP of Academic Affairs*

Members

3. **Nina Q. Allen**, *Graduate SVA representative*
4. **Amber Eve Anderson**, *Staff Empowerment Council*
5. **Hannah Brancato**, *HUB Faculty Member, PT First Year Experience and Graduate Studies*
6. **Jim Burger '82**, *Alumni representative*
7. **Gwen Davidson**, *Board of Trustees Chair*
8. **Thomas Gardner**, *HUB Faculty Member, FT Social Design*
9. **Jeanette Gerrity Gómez**, *HUB Faculty Member, FT Humanistic Studies*
10. **Isaac Gertman**, *HUB Faculty Member, FT Graphic Design*
11. **LaToya Hobbs**, *HUB Faculty Member, FT First Year Experience*
12. **Clyde Johnson**, *Associate Dean for Identity & Inclusion, AMG Co-Chair*
13. **Don Jones**, *Vice President of Advancement*
14. **Christian Lallo**, *AVP of Strategic Communications*
15. **Kevin Griffin Moreno**, *Director of Strategic Projects*
16. **Sheri Parks**, *Vice President of Strategic Initiatives*
17. **Renee Rendine**, *HUB Faculty Member, FT General Fine Arts*
18. **Tanvi Sharma**, *Undergraduate SVA representative*
19. **Katherine Sieh-Takata**, *Parent/Trustee representative*

## **2019–2020 MONTHLY MEETINGS TIMELINE & GOALS (DATES CONFIRMED)**

- **Monday, September 9, 2019, 9 – 4 p.m. – Leadership Team Retreat**
  - HUB group participation in strategic planning review and ideas generation
- **Monday, September 30, 2019, 3 – 5 p.m. – HUB Meeting #1**
  - Review of 2019-2020 HUB Work Plan
  - Review of planning work to date
  - Review & organization of planning input from Leadership Team Retreat
  - Planning of campus & community engagement, including communication
  - Scheduling of Fall 2019 meeting dates
  - Teamwork via e-mails and Google Docs before the next meeting
- **Monday, October 21, 2019, 3 – 5 p.m. – HUB Meeting #2**
  - Review of Plan format
  - Review of campus and community input since Meeting #1
  - Further campus & community engagement planning
  - Planning of Pan-College Convening
  - Teamwork via e-mails and Google Docs before the next meeting
- **Monday, November 25, 2019, 3 – 5 p.m. – HUB Meeting #3**  
*(This meeting may be moved to follow the Pan-College Convening once it is schedule)*
  - Pan-College Convening debriefing
  - Review of campus and community input since Meeting #2
  - Review of first draft Plan
  - Review of approaches to 2020 public Plan presentation
  - Teamwork via e-mails and Google Docs before the next meeting
- **Tuesday, December 17, 2019, 3 – 5 p.m. – HUB Meeting #4**
  - Review of second draft Plan, with campus and community feedback
  - Planning of final campus & community input process in early 2020
  - Teamwork via e-mails and Google Docs before the next meeting
- **Monday, January 27, 2020 – HUB Meeting #5**
  - Review of final draft Plan, with campus and community feedback
  - Endorsement of Plan, with final input from HUB, for Board of Trustees review and approval on February 21, 2020
  - Review of 2020 public presentation plan
  - Teamwork via e-mails and Google Docs before the next meeting
- **Monday, February 24, 2020– HUB Meeting #6**
  - Concluding meeting after February 21, 2019 Board of Trustees Meeting
  - Assessment of 2018-2020 HUB effectiveness and recommendations for future HUBs

*\*Spring 2020 dates may need to be set when faculty and student schedules for the next semester are known.*