

Exhibition Proposal Form

Please fill out the form below and follow the instructions for submitting your proposal to:

Andrea Dixon
Director of Exhibitions
adixon@mica.edu

Proposals will be reviewed by the Director of Exhibitions and the current chair(s) of the Exhibitions Committee. If the below criteria (#1 - #7) are met, the presenter will be invited to present the proposal in-person, to the full Exhibitions Committee. Presentation will be time-limited at :30 minutes.

INSTRUCTIONS:

In an organized, single PowerPoint or pdf presentation using the naming convention: Exhibition_name_Presenter_name_, please include the following:

1. Proposed date range: Date/Month/Year - Date/Month/Year
2. An abstract of the proposal, with a word count of no more than 250
3. Up to but no more than twenty images of works
4. Specific, developed examples and cited names of established partners from MICA
5. One of the many strengths of MICA's exhibition program is the opportunity for collaboration with academic departments and programs. If there are specific plans for interacting with specific curriculum and/or professors, please list them here, in 250 words or less.
If not, please consult with the Interim Director of Exhibitions before submitting.
6. Using the provided Excel template, show budget expenses, including descriptions/categories as well as notes for any blank areas that may not apply [Proposal BUDGET TEMPLATE](#)
7. Diversity/Equity/Inclusion/Globalization (D.E.I.G) is central to MICA's mission, vision, and Strategic Plan of excellence in higher contemporary art and design education.
Please, define if/how the exhibition speaks to this, either wholly or in part.

<https://www.mica.edu/mica-dna/diversity-equity-inclusion-and-globalization/>

Please contact the Office of Exhibitions, if you have any questions:

Fox Building; Room 120
1301 West Mount Royal Ave
Baltimore, MD 21217
410-225-2280