

Spring 2021 Residence Life Guidebook

General Operations

- The physical Office of Residence Life will be closed this semester.
- All staff will be available for virtual meetings and by appointments only (Monday-Friday 9am-4:30pm). To schedule with a specific person please visit the Residence Life [Meet Our Staff website](#).
- Residencelife@mica.edu is the general main email. This account will be checked Monday-Friday during business hours (Monday-Friday 9am-4:30pm).

Emergency Contact

There is a Student Affairs staff member available after business hours to assist with major student issues. If a student is experiencing a significant issue after regular business hours and needs to request assistance, contact Campus Safety at 443-423-3333 and ask to speak with the Dean on Call. Campus Safety will contact the staff member available to help with the problem. Campus Safety is available at the Gateway and Leake Hall front desks 24 hours a day for additional help if necessary.

Primary contacts

- For elevated or time-sensitive concerns, please contact your Residential Coordinator, Sam Ferrigno at sferrigno@mica.edu or the Assistant Director of Residence Life, Sharnelle Henry shenry@mica.edu during business hours (M-F, 9:00 am-4:30 pm)
- For emergencies, please call Campus Safety's 24-hour dispatch at 443-423-3333. They will be able to connect you to a professional on-call team or appropriate resources.
- Please contact your RA for all general concerns and questions.

Front Desk

- You will be able to access your residence hall with your MICA ID Card. If you are having issues with your ID or need a replacement, contact Campus Safety's 24-hour dispatch at 443-423-3333 or send an email to campus_safety@mica.edu.
- A temperature scanning system is in place at the front entrance of your residence hall. Once you scan your ID Card, please step to the designated area and allow the Campus Safety officer to scan your temperature. If the temperature reading is normal, you will receive a color-coded wristband that will be valid for the duration of the day. If a student has an elevated temperature reading, Campus Safety will be providing additional instructions.

Studios & Lounges

- Common spaces such as studios and lounges will be open in accordance with social distance guidelines. Start on connecting with other MICA students.

Lockouts

- For assistance with lockouts, please visit the front desk of your residence hall or call the front desk numbers below:
 - » Gateway: (410)-225-5286
 - » Founders Green: (410) 462-7501A Campus Safety Officer will be able to assist you.

Cleaning Expectations & Supplies

- Each resident is responsible for maintaining the cleanliness of their own space and the common areas in the apartment.
 - » [Detailed Disinfectant Guidance](#)
 - » [Safe and Effective Disinfectant Use](#)
- Disinfect high touch areas daily:
 - » Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, showerhead, AC buttons etc.
- Each apartment will be provided with CDC approved disinfectant wipes. Refills will be available through the [work order request system](#).

Laundry

- There are laundry facilities located on the 2nd floor of The Gateway and across from Glace Grill in Founders Green. Students can use their flex dollars or quarters to purchase a wash or dry cycle.
- If you need laundry services, we have made arrangements with a local company, at a discount, who can pick up your laundry and return it washed, dried and folded. The laundry company accepts clothing, towels, sheets and light blankets. Standard return delivery is two days later.
 - » To contact laundry services: Utilize MICA's account address at, www.LaundryCare.biz/login and enter:
User Name: cbohaska@mica.edu
Password: random_b64c1d

Campus Partners

- Campus safety
 - » A campus safety officer is stationed at the front desk of your residence hall. If you have any concerns, contact Campus Safety's 24-hour dispatch at 443-423-3333 or send an email to campus_safety@mica.edu.
- Facilities
 - » For general facilities needs, please fill out a work order form or contact Peter Noll at facman@mica.edu. Search www.mica.edu for "work order request" to find specific instructions to submit a work order. If you are experiencing a facilities emergency (fire, flood, etc.) please contact Campus Safety's 24-hour dispatch at 443-423-3333.
- MICA Store
 - » Orders for curbside pickup can be made by calling 410-225-2276 or by visiting shop.mica.edu.
- Monitor Health
 - » If you develop a fever (above 100.4 °F) or need medical triage or other assistance while in residence, please call MICA's Student Health Center at 410-225-4118 whose staff can help determine if you should leave the premises to seek medical attention.
 - » Symptoms related to COVID-19 include:
 - fever (above 100.4 °F)
 - cough
 - shortness of breath
 - Change in taste

- Change in smell
- Diarrhea
- Eye irritation
- In more severe cases, infection can cause pneumonia and other complications. This seems more prevalent in older individuals and in those with other health conditions.
- » If you develop a fever (above 100.4 °F) or need medical triage or other assistance while in residence, please call MICA's Student Health Center at 410-225-4118 whose staff can help determine if you should leave the premises to seek medical attention.
- Common Feelings
 - » Everyone reacts differently to stressful situations such as an infectious disease outbreak that require changes in location or behavior. When you are out of circulation for a few days, you may experience a range of feelings, including:
 - Anxiety, worry, or fear related to your health status or that of others
 - Feeling special; like you're having an adventure
 - Anger or resentment of the inconvenience
 - Worry about not having your things with you or not doing your usual routine
 - Uncertainty or concern about how long you will need to remain in this situation
 - Excitement to have some alone time to rest and catch up on reading
 - Loneliness or feeling cut off
 - Boredom and frustration
 - Sadness or depression
 - Symptoms of post-traumatic stress disorder (PTSD).
- Entertainment
 - » Please tune in and stay connected with the MICA community by attending virtual events and programs. The MICAapp (launching in August) is a great way to keep a pulse on what is happening at MICA.