

## **/Other Campus Resources**

Contact Public Safety for the  
Counselor on Call - Outside of  
Business Hours  
443.423.3333

**Student Counseling Center**  
410.225.2367  
1501 W. Mt Royal, Lower Level

**Accessibility & Disability Services  
(ADS)**  
410.225.2416  
Bunting 110

**Office of Culture and Identity  
(OCI)**  
443-552-1659  
1201 W Mt. Royal, 2nd Floor

**Academic Advising**  
410.225.2315  
Bunting, 2nd Floor

**Student Accounts**  
410.225.2356  
Bunting 240

**Office of Residence Life (ORL)**  
410.225.2398  
Founders Green

**Student Health Services**  
410.225.4118  
1501 W. Mt Royal, Upper Level

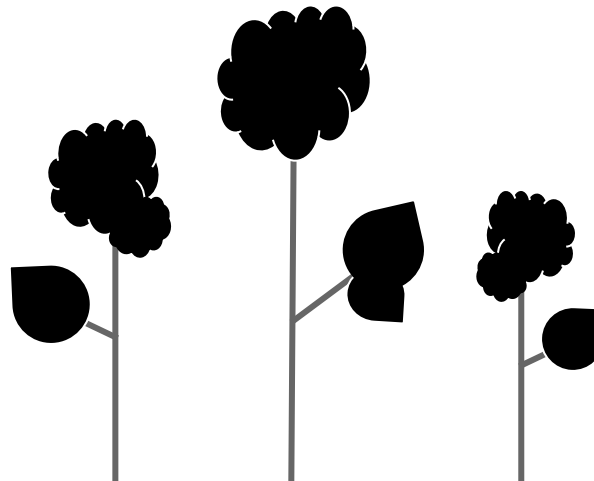
## **/Know Your Student Affairs Resources**

**Michael Z. Patterson**  
Vice President for Student  
Affairs and Dean of Students

**Dr. Judith M. Kinney**  
Associate Vice President for  
Student Health and Wellness

**Louise Cracknell Ed. M**  
Assistant Director for Student  
Development

**Eliza Mott**  
Coordinator for Student  
Development



## **Welcome to /Student Development!**

### **A Guide for Faculty**

**Louise Cracknell Ed. M**  
Assistant Director for Student  
Development (ADSD)

[lcracknell@mica.edu](mailto:lcracknell@mica.edu)  
<https://calendly.com/lcracknell>  
Drop In Hours Monday 1pm-4pm

**Eliza Mott**  
Coordinator for Student  
Development  
(CSD)

[emott@mica.edu](mailto:emott@mica.edu)  
<https://calendly.com/elizamott>  
Drop In Hours Wednesday  
1pm-4pm

Bunting 260  
410.225.2422  
Office of Student Affairs

Student Development (SD), are the people in the Office of Student Affairs who work directly with students to solve problems that are impacting their academic success.

## **/What can SD help with?**

Coordination with faculty regarding the potential for extensions, incompletes, or other arrangements that may assist students with successful completion of course requirements.

Communication with faculty if class attendance is affected by familial, personal, health, or financial problems.

Leave of Absences or Medical Withdraws, if appropriate, from one or more courses.

Assistance with transitioning back to campus after a Leave of Absence.

Individualized problem solving that may include referrals to on-campus and off-campus resources

## **/Health and Wellness**

Student Development will collaborate with community services, the Student Counseling Center, advisors, faculty, and other campus resources to provide support to students struggling with mental health concerns, sexual or domestic violence, gender identity, or other concerns.

## **/Absences, Withdraws, & Incompletes**

SD can help communicate to faculty when a student's situation may impact attendance. While faculty make the determination as to whether or not to excuse an absence, SD can provide support or guidance.

At times, there may be medical concerns that make it necessary for a student to withdraw from one or more of their classes or step away from MICA for a semester or more. The Assistant Director for Student Development will explore possible options with students and put together a plan for the student's continued progress.

## **/Student Privacy**

Student Development is not a confidential resource like a therapist or doctor, but SD will maintain student privacy, regarding personal information when communicating with faculty unless permission has been obtained from the student to share specific details. If faculty feel they need additional information, they may contact SD directly who will speak with the student

## **/FAQ's**

### **When should I refer a student to get help? How do I know if my student is in actual need of help?**

It can be hard to tell if a student is struggling and stressed out, or if something more is going on. Listen to their language, including body language. If a student has expressed concerns about themselves, dramatically changes their behavior or has missed several classes unexpectedly, you should reach out.

### **Do I have to excuse a medical absence?**

Absences are left to the discretion of faculty. Students who experience any health related absence should be referred to SD. In these cases, we will speak to the student, review any medical documentation, communicate with faculty and set up a support plan and resources as appropriate.

### **What if I feel like my student is disruptive in class?**

Talking to the student is strongly encouraged, but a referral may be necessary if the disruption is causing difficulty with instruction. Distinguishing between mild reactive behavior and ongoing abnormal behavior can sometimes be difficult. You can start by using the Quick Reference Guide to help you determine the appropriate resource.

### **What if I think my student is in need of urgent help?**

If you feel that your student is in imminent danger please call 911 or Campus Safety (410.225.3333)