

HUB GUIDELINES

(Dated November 1, 2016)

HUB DESCRIPTION

HUB is a cross-divisional, non-hierarchical forum for strategic input into pan-College planning and communication. It gathers MICA leaders for effective college-wide communication, infusion of diverse perspectives for strategic ideas development and decision-making, shared leadership on pan-College issues, and exploration of new action that charts the future of MICA. HUB stands for Holistic Planning, United Action & Best Results.

OBJECTIVES

- Support pan-College and inter-unit thinking and action
- Build stronger teamwork
 - College teamwork coordination and planning
 - Partnership between faculty and administration
 - Exploration of operational efficiency, resource sharing and teamwork
- Enable input-rich decision making
 - Research, ideas generation, and critique of new initiatives
- Cultivate shared leadership
- Create MICA's vibrant future

MEMBERSHIP COMPOSITION

- Rotating participants to be invited by President based on each year's priority topics
- Vice Presidents participate on an as needed basis

MEMBERSHIP RESPONSIBILITIES

- Attendance & active participation
- Broad consideration of community interests beyond selves and units
- Confidentiality & sensitivity
- Interaction that is guided by MICA values

MEETING SCHEDULE & CONTENT

- Two-hour meetings, eight to nine times a year primarily during spring and fall semesters
 - Depending on needs, supplemental meetings are often necessary and determined by each team
- Each HUB team is co-led by a President's Council (PC) member and a non-PC member
- A HUB team has the liberty to expand beyond HUB membership to invite and include other key campus players for specific investigation or discussion at hand

HISTORY OF HUB WORK

- 2014–2015: 1) Campus Communication, and 2) Strategic Internationalization
- 2015–2016: Community Engagement Rethink
- 2016-2017: Steering Committee for Mission/Vision Articulation and Strategic Planning
 - Fall 2016 Focus: Mission/Vision Articulation
 - Spring 2017 Focus: Self-Study & Strategic Planning Coordination