

F-1 TRANSFER FORM

I-20 TRANSFER PROCESS: F-1 Students who plan to attend MICA after attending another U.S. school will need to arrange to have their SEVIS record transferred to MICA prior to beginning classes at MICA.

- Please complete Part I of this form
- Ask your DSO to complete Part II and submit this form by mail, email or fax to the appropriate address listed below.
- MICA will issue you an I-20 shortly after the SEVIS release date set by your previous school AND after receiving the following items from you: Immigration information form, International student I-20 transfer form, Financial Certificate + supporting documents.
- If you leave the country and plan to re-enter after your SEVIS release date, use your MICA I-20 when you re-enter the U.S.
- Your transfer will only be complete once you attend International Student Orientation. Upon receiving your MICA I-20, note the program start date listed on the document. Failure to check in with The Office of International Education within 15 days of the program start date will result in loss of your legal immigration status.

PART I: TO BE COMPLETED BY STUDENT

Last Name _____ First Name _____ Country of Citizenship _____

Date of Birth: (month/day/year) _____ Semester/year you will start at MICA _____

I intend to transfer to MICA for the semester stated above. I hereby grant permission for the information requested below to be made available to MICA, and for my DSO to transfer my SEVIS record to MICA.

Signature _____ Date _____

PART II: TO BE COMPLETED BY DSO

The student above intends to transfer to MICA for the semester stated. Please release the student to "Maryland Institute College of Art, School Code BAL214F00218000.

Student SEVIS ID _____ SEVIS Release Date _____ Last date of attendance at your school _____

Previous periods of practical training: CPT/OPT: _____

Is the student currently maintaining status? Yes No If no, please explain _____

Comments/special circumstances _____

DSO Name _____ Signature _____

Title _____ Institution _____

Telephone _____ Email _____

PLEASE SEND THIS FORM TO THE APPROPRIATE ADDRESS:

Undergraduate Students:

Mail: Office of Undergraduate Admission, 1300 West Mount Royal Avenue, Baltimore, MD 21217

Fax: 410-225-2337

Email: admissions@mica.edu

Graduate Students:

Mail: Office of Graduate Admission, Graduate Studio Center 131 West North Avenue, Baltimore, MD, 21201

Fax: 410-528-0484

Email: graduate@mica.edu